

**VILLAGE OF ROCKTON  
REQUEST FOR PUBLIC RECORDS**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

**RECORDS REQUESTED (PLEASE BE SPECIFIC) use separate sheet or other side if needed**

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**PLEASE CHECK ONE**

- The records requested are for commercial use
- The records requested are for personal use
- "I request a waiver of all fees associated with this request." **In addition, you must include a specific explanation as to why your request for information is in the public interest—not simply your personal interest—and merits a fee waiver.**

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Signature \_\_\_\_\_ Date of Request \_\_\_\_\_

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Date received \_\_\_\_\_ Received By \_\_\_\_\_

Submitted to \_\_\_\_\_

APPROVED / DENIED by \_\_\_\_\_ Date \_\_\_\_\_